

Home Access Center – Printing Secondary Level Report Card – Internet Explorer

Navigate to *Grades > Report Card*

Right Click just to the right of the text *Report Card For Reporting Period*

From the context menu choose *Print...*

The screenshot shows the Home Access Center interface in Internet Explorer. The browser's address bar displays the URL <https://homeaccess.soudertonsd.org/HomeAccess/Grades/ReportCard>. The website header includes the Souderton Area School District logo and navigation icons for Home, Attendance, Classes, Grades (highlighted with a red box), and Registration. Below the header, there are tabs for 'Report Card' and 'Test Scores'. The main content area shows a report card for 'Reporting Period 2'. A context menu is open over the title 'Report Card For Reporting Period 2', with the 'Print...' option highlighted by a red box. The report card table has columns for 'Credit', 'Em. Credit', 'MP1', 'MP2', 'MP3', 'MP4', 'FNEX', 'FINAL', 'CM1', 'CM2', 'CM3', and 'CM4'. The footer of the page contains the text 'Home Access Center a PLUS 360 Application' and '© 1990 - 2016 SunGard Public Sector Inc. All Rights Reserved.' along with a 100% zoom level.