

SOUDERTON AREA SCHOOL DISTRICT
SCHOOL HEALTH SERVICES
Medication Policy Guidelines

Dear Parent/Guardian:

The National Association of School Nurses and PA Department of Health have set guidelines for administration of medications in the school setting. For administering all medications we need to adhere to the following procedures:

1. A written order from the doctor must be provided listing the drug name, dosage and time interval that the medication to be taken. A new order from the doctor is needed when the dosage is changed.
2. The parent/guardian must fill in a Medication Administration Consent form. A new form is needed for a change in dosage.
3. Medication Administration Consent and Licensed Prescriber Order (Form # 13) when completed provides this information for the nurse. This form can be found on the district website www.soudertonsd.org. You can access the forms by going to Parent Resources under your child's school.
4. Medication must be in the original prescription bottle from the pharmacy. A new labeled bottle is needed for a dosage change.

Form #13 B