

FOOD SERVICE NEWS

WELCOME BACK TO SCHOOL



2017-2018 BREAKFAST AND LUNCH PRICES

Breakfast Prices		Lunch Prices		Milk (included with meal purchase)
Elementary Breakfast	\$1.45	Elementary Lunch	\$2.70	A la Carte \$.60
Middle School Breakfast	\$1.45	Middle School Lunch	\$2.95	
High School Breakfast	\$1.45	High School Lunch	\$3.30	
Reduced Breakfast	\$.30	Reduced Lunch	\$.40	

SUNDAE BAR DATES FOR THE 2017-2018 SCHOOL YEAR

Elementary Schools Only

Tuesday, October 24, 2017

Thursday, January 25, 2018

Wednesday, March 21, 2018

Tuesday, May 8, 2018

The sundae bar is included with the purchase of an elementary lunch. If your child does not purchase lunch, the sundae bar may be purchased a la carte at a price of \$1.65. Please be sure to send money with your child on that day or make sure there is enough money on their account to enable them to purchase the sundae bar as an a la carte item.



APPLY FOR MEAL BENEFITS

Your child may be eligible to receive meal benefits. These benefits, at their highest level, can include eligibility for free breakfast and free lunch. If not approved for free meal benefits, your child may qualify for reduced breakfast and lunch at a reduced meal price. Reduced meal pricing for breakfast is \$.30 per day. Reduced pricing for lunch is \$.40 per day.

There are several factors which deem a student eligible for meal benefits:

If a student is a foster child, migrant, homeless or runaway.

All children in households receiving SNAP (Supplemental Nutrition Assistant Program) or TANF (Temporary Assistance for Needy Families) are eligible for free meals.

Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.

Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.

Children may receive free or reduced price meals if your household's income is within the limits on the Federal Income Eligibility Guidelines.

If your student received free or reduced meal benefits in the 2016-2017 school year, their benefits will expire on October 12, 2017 if a new Free and Reduced Meal Application has not been received, processed and approved. Meal benefits from the 2016-2017 school year extend into the 2017-2018 school year for the first thirty (30) school days.

To avoid a lapse in meal benefits for your student, please send in a new 2017-2018 Free and Reduced Price School Meals application prior to the October 12, 2017 deadline.

One exception to this rule is if your student's name is on the Direct Certification list from the state. If your child is directly certified through the state, you will receive a letter from our office notifying you of their eligibility for free breakfast and lunch. **In this case, a Free and Reduced Meal Application does not need to be completed.**

AVOID APPLICATION PROCESSING DELAYS

We process many, many Free and Reduced Price Meal Applications each year. The Application itself can be very confusing to complete. Unfortunately, there are times when an Application cannot be processed because it does not contain complete information. The Food Service Department makes every attempt to contact the parent/guardian completing the Application to obtain the missing information. We try to reach the parent/guardian by phone, e-mail or first-class mail. However, there are times when an Application has to be denied because it does not have all required information in order to be able to process it. We are required by law to process each Application within ten days of receipt.

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We have listed below the most common reasons an Application cannot be processed:

- The Application was not signed by the parent/guardian completing the Application.
- The last 4 digits of the Social Security Number of the parent/guardian completing the Application is missing.
- All household members' names are not listed.
- Income information is not listed for each member of the household including the income frequency (weekly, bi-weekly, twice a month, monthly or annually).
- If a member of a household receives SNAP or TANF cash assistance, the 9 digit case number must be listed on the Application.

When completing the Application, please go over each section carefully to make sure all requested information is completed.

An Application can be submitted at any time during the school year. However, our busiest time for processing applications is August-October. Applications are processed in the order in which they are received. Unfortunately, incomplete Applications delay processing and the issuance of meal benefits to eligible students.

Please keep in mind any charges incurred prior to meal benefits becoming effective are the responsibility of the parent/guardian.

If you are new to the District and/or transferring from another district and had meal benefits, please notify us immediately so we can institute these meal benefits with proper documentation to avoid any unnecessary charges to a student's meal account.

If you have any questions when completing the Application, please feel free to contact us at 215-723-6061 extension 10213.

FOOD SERVICE DEPARTMENT EMPLOYMENT OPPORTUNITIES



SUBMIT YOUR APPLICATION TO THE FOOD SERVICE DEPARTMENT OF SOUDERTON AREA SCHOOL DISTRICT. DIRECTIONS FOR APPLYING CAN BE FOUND ON THE DISTRICT WEBSITE AT WWW.SOUDERTONSD.ORG/EMPLOYMENT.

THIS INSTITUTION IS AN EQUAL OPPORTUNITY EMPLOYER.

CALL 215-723-6061 EXTENSION 10213 FOR MORE INFORMATION.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at, http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW Washington, D.C. 20250-9410
- (2) Fax: (202) 690-7442; or
- (3) E-mail: program.intake@usda.gov.

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