

Souderton Area Community Education

Souderton Area School District
760 Lower Road, Souderton PA 18964

Phone: 215 721 1551
Fax: 215 723 8897

WORKSHOP PROPOSAL

PROPOSED WORKSHOP NAME: _____

INSTRUCTOR: _____

EMAIL: _____ PHONE: _____

IS THIS COURSE: NEW _____ REPEAT _____

WORKSHOP DESCRIPTION/OUTLINE: _____

DATES TO RUN: _____

DAYS TO RUN: MONDAY _____ TUESDAY _____ WEDNESDAY _____ THURSDAY _____ FRIDAY _____

TIME: _____ 9:30AM – 11:30AM _____ 1:00PM – 3:00PM _____ OTHER _____

TYPE OF CLASSROOM PREFERRED: _____

MAXIMUM NUMBER OR STUDENTS IN CLASS: _____

EQUIPMENT OR SUPPLIES NEEDED (PLEASE INCLUDE COST OF SUPPLIES): _____

A WORKSHOP PROPOSAL FORM IS REQUIRED FOR BOTH A NEW AND REPEAT CLASSES.
APPLICATIONS FOR EMPLOYMENT **MUST** ACCOMPANY A COURSE PROPOSAL FOR NEW EMPLOYEES ONLY.