



BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES Thursday, January 27, 2022)

Generated by Renai Cardillo on Friday, January 28, 2022

Members present: Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

Members absent: Courtney Barbieri

Others present: Kyle Berman, Lisa Ball, Henry Franz, Christopher Hey, Katie Kennedy-Reilly, Michael Taylor and Megan Zweiback

1. Welcome

1.1 Call to Order - Board President

Mr. Keith called the meeting to order at 7:11 P.M.

1.2 Meeting Protocol

Mr. Keith welcomed everyone to the meeting and outlined meeting protocol as well as requesting civility from the audience.

- Persons wishing to address the Board about an item(s) listed on the agenda must sign in on the **blue** sign-in sheet with name address, municipality, and item(s) that they wish to address. They will be called to the podium by the President.
- Persons wishing to address the Board on a matter(s) not listed on the agenda must sign in on the **yellow** sign-in sheet with name, address, municipality, and a brief description of the matter(s) that they wish to address. They will be called to the podium by the President.
- All statements are to be directed to the Board President; no participant may address or question Board members individually, unless directed by the presiding officer.

1.3 Pledge of Allegiance

Mr. Keith led the Pledge of Allegiance

1.4 Roll Call - Board Secretary

Mr. Taylor called the roll. Eight Board members were present.

Mr. Keith read a statement reiterated the mission of the School Board and administration to keep students in school. He acknowledged the challenge of the past two years, among the ever changing guidelines. He acknowledged the course corrections that had to be made along the way, stating that data is abundant and that science has made great strides. Mr. Keith also stated that while there have been many opportunities to receive a vaccine, and many have chosen to receive it, the choice remains a personal one, and the school district did not mandate it. Mr. Keith also directed the administration to update the Health & Safety Plan to reflect a no quarantine status, regardless of student vaccine status.

2. Student Recognition

2.1 Recognition of National Merit Scholarship Commended Students

Assistant Superintendent Hey introduced High School Principal Dr. Varano who noted that the seven students being recognized this evening were commended due to an exemplary PSAT during their 11th grade school year.

The Board and Administration recognized the following National Merit Scholarship Commended Students

Kaivalya Bhatt	Owen Funk
Cartor Hancock	Eduardo Lai
Ian Martin	Carolyn Mowery
Ty Platow	

The students shared their current school activities and involvement as well as their plans beyond graduation.

Mr. Keith praised the students for their achievement and thanked parents and guardians for their support.

Resolution: MOTION TO RECOGNIZE NATIONAL MERIT SCHOLARSHIP STUDENTS

Motion by Donna Scheuren, second by Stephen Nelson.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

3. Report of the Student Representatives to the Board

3.1 Student Representatives Update on Activities and Events at Souderton Area High School

Senior Nolan Hughes reported on recent events at the high school including the swearing-in of Judge Carluccio as President Judge of the Court of Common Pleas of Montgomery County. He noted that the band and choir performed at this county sponsored event. Nolan also noted that the first semester would be ending tomorrow and final exams would be occurring at the high school. He commented on the beginning of the Unified Bocce team with approximately 30 students participating. Nolan also mentioned that the North Montco Technical Career Center had over 100 10th grade students visit the school, expressing possible interest in attending. He also noted the upcoming Polar Plunge, high school course selection and the regional Science Fair.

Mrs. Scheuren thanked Nolan for his report and noted her attendance at the swearing-in ceremony. Mrs. Scheuren stated that it was an institutional lesson in democracy; and the judicial branch of government brought directly to our students. Mrs. Scheuren also praised the band and the choir for their fantastic performances.

4. Public Comments on Agenda Items

4.1 Public Comment

There were no public comments on agenda items.

5. Report of the President

5.1 Report on Executive Session Meeting(s) held by the Board

Mr. Keith reported that two Executive Sessions were held on January 12, 2022 to discuss legal matters related to the COVID-19 pandemic and personnel matters. The first session lasted approximately 15 minutes and the second session lasted approximately 45 minutes. He also reported that an Executive Session was held prior to tonight's meeting to discuss legal matters, personnel matters, and a confidential release and placement agreement. The session lasted approximately 30 minutes.

6. Report of the Superintendent

6.1 The Superintendent will report on school district items

Dr. Hey noted the absence of Superintendent Gallagher as he is dealing with a temporary health issue.

Dr. Hey stated that the Pennsylvania School Boards Association has declared January, School Board Directors Recognition month. Dr. Hey conveyed appreciation to the Board for their time and commitment as public servants. He noted that their dedication is vital to our students. Dr. Hey also noted that collectively this Board has a total of 73 years of service, indicating Mr. Brong and Mr. Kwiatkowski as most senior board members. Dr. Hey praised the Board's focus on community improvement through the public education system.

Mr. Keith thanked fellow board members for their service.

7. Consent/Action Agenda

7.1 Consent/Action Agenda Protocol

The Assistant Superintendent made a recommendation to the Board for a motion to approve the Consent/Action item(s) listed. Board members are invited to remove items from the Consent/Action agenda if further discussion is needed.

7.2 Approve School Board Meeting Minutes from December 2021

The Administration is seeking approval of the School Board Meeting Minutes from December 6, December 8, and December 16, 2021 as presented.

Resolution: MOTION TO APPROVE THE DECEMBER 6, DECEMBER 8, AND DECEMBER 16, 2021 SCHOOL BOARD MEETING MINUTES AS PRESENTED.

7.3 Approve Financial Statements and Check Listings

The Administration is seeking Board approval for the Financial Statements and Check Listings for month ending December 31, 2021 as presented.

Resolution: MOTION TO APPROVE THE FINANCIAL STATEMENTS AND CHECK LISTINGS FOR MONTH ENDING DECEMBER 31, 2021

7.4 Approve Request(s) for Out-of-State/Overnight Field Trips

The Administration is seeking approval for a request for an out-of-state/overnight field trip.

SAHS Cheerleading
Cheer Competition
ESPN Center
Orlando, FL
February 10-14, 2022
16 students / 3 coaches
Funding: Booster Fundraising

Resolution: MOTION TO APPROVE OUT-OF-STATE/OVERNIGHT FIELD TRIP REQUEST(S) AS LISTED:

7.5 Approve Personnel Items - Professional Staff

RETIREMENT	
BRAND, ELISE	English Teacher, Souderton Area High School Effective: January 24, 2022
NEW HIRES	
BROWN, KIMBERLY Replacement for Nicholas Chiarolanza (Military Leave)	Science Teacher, Souderton Area High School LONG-TERM SUBSTITUTE Effective: January 11, 2022 through end of 2021-2022 School Year Education: Kutztown (BS) 2021 Experience: Aug-Dec 2021 - Parkland High School, Student Teacher Recommended Salary: \$49,204 (pro-rated) - B (1)
FERRIO, SHARON Replacement for Susanne Stravinsky (Sabbatical)	Second Grade Teacher, Oak Ridge Elementary School LONG-TERM SUBSTITUTE Effective: Second Semester 2021-2022 Education: Immaculata (BM) 2005 Kutztown (MEd) 2010 Experience: Sept 20-May 21 - Quakertown Community School District, LTS 5th Grade Teacher; Aug. 16-June 17 - Quakertown Community School District, LTS 5th Grade Teacher; Aug 13-June 16 - Nativity of Our Lord School, 4th Grade Teacher; Aug 07-June 13 - St. Theresa School, 5th Grade Teacher Recommended Salary: \$28,683.50 - M (1)
JOHNSTON, CLINT Replacement for Elise Brand (Retired)	English Teacher, Souderton Area High School TEMPORARY PROFESSIONAL Effective: Start of Second Semester 2021-2022 School Year Education: West Chester (BA) 2014 Experience: Aug 21-present - Souderton Area School District, LTS English Teacher; Nov. 19-May 2020 - Central Bucks School

	District, LTS English Teacher, Central Bucks West High School; Dec 18-May 19 - Central Bucks School District, LTS English Teacher, Holicong & Wissahickon Middle Schools <u>Recommended Salary:</u> \$26,416 - B12 (2)
MCCAULEY, BRITTANY Replacement for Leigh Voigt (Resigned)	Math/Science Teacher, Indian Valley Middle School TEMPORARY PROFESSIONAL <u>Effective:</u> Start of Second Semester 2021-2022 School Year <u>Education:</u> West Chester (BS) 2014 <u>Experience:</u> Sept 17-present - Souderton Area School District, LTS/Extended Per-Diem Substitute/Building Substitute/Intervention Teaching Assistant, Indian Valley Middle School <u>Recommended Salary:</u> \$26,378 - B (3)
SMITH, IAN Replacement for Blair Harper (Childrearing)	English Teacher, Souderton Area High School LONG-TERM SUBSTITUTE <u>Effective:</u> Second Semester 2021-2022 School Year <u>Education:</u> Duquesne (BA) 2014 Drexel (MS) 2019 <u>Experience:</u> Aug 20-present - Souderton Area School District, LTS English/Science Teacher & Building Substitute, Indian Crest Middle School <u>Recommended Salary:</u> \$28,683.50 - M (1)

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - PROFESSIONAL STAFF

7.6 Approve Personnel Items - Support Staff

RESIGNATIONS	
DELAGOL, ANTHONY	Security Guard, Indian Valley Middle School Effective: January 31, 2022
MENGISTU, HABTE	Part-Time Custodian, Oak Ridge Elementary School Effective: January 14, 2022
PASTERNAK, CONCETTA	Attendance Administrative Assistant, Souderton Area High School Effective: February 2, 2022
SIEVING, TRACEY	ESL Intervention Teaching Assistant, Franconia Elementary School Effective: January 21, 2022
NEW HIRES	
BARONETT, CONNOR Replacement for Ryan Welsh (Transfer)	Part-Time Custodian, Indian Crest Middle School Effective: January 12, 2022 Wage: \$12.96 per hour - Hours: 4 per day
CLARK, LYNN Replacement for Emily Benner (Resigned/Transfer)	Special Education Instructional Assistant, E. Merton Crouthamel Elementary School Effective: January 20, 2022 Wage: \$ 15.35 per hour - Hours: 6.75 per day
COLON, AMANDA Replacement for Vincie Campbell-Burr (Transfer)	Administrative Assistant to the Assistant Principals, Souderton Area High School Effective: January 17, 2022 Wage: \$16.14 per hour - Hours: 7.5 per day, 261 days per year
LAUNI-DELL'AQUILA, JENNIFER Replacement for Clara Andrea Correa- Castro (Resigned)	Cafeteria/Playground Aide, Vernfield Elementary School Effective: December 17, 2021 Wage: \$11.19 per hour - Hours: 2 per day, 1 day per week
MEYERS, JULIE Replacement for	Part-Time Custodian, Indian Valley Middle School Effective: TBD

Shelly Graver (Resigned)	Wage: \$12.96 per hour - Hours: 4 per day
NYCE, ANNE Replacement for Clara Andrea Correa- Castro (Resigned)	Cafeteria/Playground Aide, Vernfield Elementary School Effective: January 5, 2022 Wage: \$11.19 per hour - Hours: 2 per day
TRAN, TAMMY Replacement for Leah DeCesare (Transfer)	Cafeteria/Playground Aide, West Broad Street Elementary School Effective: January 7, 2022 Wage: \$11.19 per hour - Hours: 2 per day
TRUMBAUER, VICTORIA Replacement for Georgene Purcell (Resigned)	Part-Time Custodian, West Broad Street Elementary School Effective: December 20, 2021 Wage: \$12.96 per hour - Hours: 4 per day
TRANSFER	
CLEMENS, KARLEE Replacement for Tracey Sieving (Resigned)	From: Title I Intervention Teaching Assistant, Franconia Elementary School To: ESL Intervention Teaching Assistant, Franconia Elementary School Effective: March 21, 2022 Wage: \$16.75 per hour - Hours: 5.5 per day

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPORT STAFF

7.7 Motion to Approve Personnel Items - Mentors and Peer Coaches

Name	Position	School	Salary
Melanie Radcliff	Mentor for Amy Dittmar	West Broad Street Elementary School	\$600
Laura Moyer	Mentor for Kristin Robinson	Vernfield Elementary School	\$287.56 (pro-rated amount)
Tracey Neely	Peer Coach for Sharon Ferrio	Oak Ridge Elementary School	\$150
Ian Burley	Mentor for Kimberly Brown	Souderton Area High School	\$320.32 (pro-rated amount)
Christine Green	Mentor for Lauren Eckardt	Franconia Elementary School	\$376 (pro-rated amount)
T. Joshua Myers	Peer Coach for Matthew Firuta	Souderton Area High School	\$150

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - MENTORS AND PEER COACHES

7.8 Approve Personnel Items - Supplemental Contracts

The following is a change made to a previously approved supplemental contract on the November 18, 2021 board agenda:

Name	Position	School	Salary
James Stevenson *Replacement for John Donahue	Head Boys Winter Track Coach	Souderton Area High School	\$2,477 (pro-rated amount)

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPLEMENTAL CONTRACTS

7.9 Accept the Single Audit Report for 2020-2021

The Administration recommends acceptance of the Single Audit Report from Gorman & Associates, P. C. for the year ended June 30, 2021.

Resolution: MOTION TO ACCEPT THE SINGLE AUDIT REPORT FOR THE YEAR ENDED JUNE 30, 2021

7.10 Approve 2020-2021 Budget Transfers

The Administration recommends approval of the 2020-2021 Budget Transfers.

Resolution: MOTION TO APPROVE 2020-2021 BUDGET TRANSFERS

7.11 Approve School Clubs for 2022 School Year

The Administration recommends the approval of (2) student clubs at the Souderton Area High School for the 2022 school year.

- Film Club - to create a community of student film makers and film enthusiasts and provide engaging opportunities to create short films.
- Knit and Crochet Club - to teach students to knit and crochet.

Resolution: MOTION TO APPROVE SCHOOL CLUBS FOR THE 2022 SCHOOL YEAR

7.12 Approve the Proposed 2022-2023 School Year Calendar

Administration will present the proposed calendar for the 2022-2023 school year.

Resolution: MOTION TO APPROVE THE 2022-2023 SCHOOL YEAR CALENDAR

7.13 Approve a Resolution Naming Five (5) Additional Local Holidays

As per School Code the administration will be naming five additional holidays.

Resolution: MOTION TO APPROVE A RESOLUTION NAMING FIVE (5) ADDITIONAL LOCAL HOLIDAYS

7.14 Approve Confidential Release and Placement Agreement in Lieu of FAPE

The Administration is seeking approval for a Confidential Release and Placement Agreement in lieu of a FAPE for (1) Souderton Area School district student.

Resolution: MOTION TO APPROVE CONFIDENTIAL RELEASE AND PLACEMENT AGREEMENT IN LIEU OF A FAPE

7.15 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by Thomas Kwiatkowski, second by Donna Scheuren.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

8. Discussion/Action Agenda

There were no Discussion / Action items on the agenda.

9. Future Meetings

9.1 Future Meetings

Mr. Keith announced the upcoming meetings:

DATE	ORGANIZATION	TIME	LOCATION
Wednesday February 9, 2022	SASD Board Committee Meetings	6:30 PM	District Administrative Office

Wednesday February 23, 2022	North Montco Technical Career Center Board of School Directors Meeting	7:00 PM	Virtual
Wednesday February 23, 2022	Montgomery County Intermediate Unit Joint Operating Committee Meeting	6:45 PM	Virtual
Thursday February 24, 2022	SASD Board Action Meeting	7:00 PM	District Administrative Office

10. Report of the Solicitor

10.1 Report of the Solicitor

There was no report from the Solicitor.

11. Unfinished/New Business of the Board

11.1 Unfinished/New Business from the Board

Mr. Brong held up the thank you card that was created by kindergarten students, and publicly thanked the students.

Mrs. Scheuren thanked the district technology department, the high school facilities staff, administrators and police department for their contribution in hosting the very successful swearing-in ceremony. Mrs. Scheuren praised the sound, lighting and total event coordination.

12. Public Comments

12.1 Public Comments

Mr. Kevin Shelly of Lower Salford spoke to the Board expressing concerns of an alleged bullying incident at the high school.

Dr. Hey asked Mr. Shelly to contact school administration or to contact district office administrators immediately upon his awareness of any student concerns. Dr. Hey stated that it is difficult for administration to address issues if they are only brought to attention at a monthly public meeting.

Dr. Hey stated that signs and placards are not permitted at a Board meeting in accordance with Policy 903.

A voice from the audience questioned signs being permitted in a previous meeting.

Mr. Keith asked for compliance on the signage.

Mrs. Scheuren noted that it had been a mistake to allow signage at the previous meeting and reiterated that they are not permitted.

Ms. Tara Turner of Lower Salford expressed concerns that the current quarantine and masking protocols which she believes foster bullying between students.

Ms. Dana Blazo of Lower Salford made statements about the alleged financial improprieties by the state and federal government surrounding COVID.

Ms. Barb Taylor expressed concerns about discrimination toward students who have a mask exemption.

Ms. Kaitlin Derstine expressed concerns about masking protocols and the detrimental effects of students wearing masks in the classroom.

Ms. Melissa Bernacz also expressed concerns about the long time implications of students wearing masks in school.

Mr. Jay Shisler stated that he does not see any resolution to COVID and asked that the Board use common sense when making decisions that involve students.

Mr. Keith thanked everyone for their comments.

13. Adjournment

13.1 Adjournment of the Meeting

Mr. Keith adjourned the meeting at 8:05 P.M.

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

Motion by Thomas Kwiatkowski, second by Stephen Nelson.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

Respectfully Submitted,



Michael Taylor, C.P.A.

Board Secretary / Director of Business Affairs