

BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES

Thursday, February 25, 2016

Generated by Renai Cardillo on Friday, March 4, 2016

Members present: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

Others present: Maryellen Brousseau, Deb Doeblor, Sharon Fuhrman, Henry Franz, Frank Gallagher, Christopher Hey, Carol Luciani, Andrea Lystad, Andy McClintock, Matt Montagna, Tim Roberts, Walt Salevsky, Elisa Snedaker, William Stone, Jeff Sultanik and David Thayres.

1. Welcome

1.1 Call to Order - Scott C. Jelinski, Board President

Mr. Jelinski called the meeting to order at 7:17 PM.

1.2 Meeting Protocol

Mr. Jelinski announced the meeting protocol for public comment.

1.3 Pledge of Allegiance

Mr. Jelsinki led the meeting in the Pledge of Allegiance.

1.4 Roll Call - William R. Stone, Jr., Board Secretary

Mr. Stone called the roll. Nine members present.

2. Souderton Spotlight

2.1 Hour of Code

Mr. Gallagher announced the title of the video and introduced Ms. Brousseau who explained that "The Hour of Code" is a national event observed in December of each year. The video highlighted the District's participation.

3. Report of the Student Representatives to the Board

3.1 Student Representatives Update on Activities and Events at Souderton Area High School

Hirsh Sisodia and Emma Spangler provided an update on events at the high school that included student final exams, new classes for the second semester, and the Winter Ball with an estimated attendance of 750 students. Other events included the Prom Fashion Show in conjunction with The Cinderella Project, which is a fundraiser to promote the ability for disadvantaged students to attend the prom.

Upcoming events include a St. Baldrick's Fundraiser for cancer, and the Art & Soul Fest on March 19, 2016.

4. Public Comments on Agenda Items

4.1 Public Comment

There were no public comments.

5. Report of the President

5.1 Report on Executive Session Meeting(s) held by the Board

An informational executive session was held prior to tonight's meeting to discuss the upcoming professional employee negotiations. The information executive session lasted approximately 70 minutes in duration.

Another Executive Session was held prior to tonight's meeting to discuss the personnel matters on this agenda, including employee resignations, transfers and appointments, a confidential special education agreement with a district student, and legal issues regarding a statutory hearing. This executive session lasted approximately 25 minutes in duration.

6. Consent/Action Agenda

6.1 Consent/Action Agenda Protocol

6.2 Approve School Board Meeting Minutes from January 28, 2016

The Administration is seeking approval of the School Board Meeting Minutes from January 28, 2016 as presented.

6.3 Approve Financial Statements and Check Listings

The Administration is seeking Board approval for the Financial Statements and Check Listings for the month of January 2016 as presented.

6.4 Approve Request(s) to Attend Conferences/Workshops

The Administration is seeking Board approval of conference/workshop requests as listed below:

Maureen Unger
District Office PIMS Coordinator/Child Accounting
PDE - Data Summit
May 22-25, 2016
Hershey, PA
\$806.38
Pupil Services Budget

Teresa Washam
SAHS Music Teacher
PA Music Educators Association
March 31 - April 2, 2016
Hershey, PA
\$433.00
Building Budget

6.5 Ratify Request(s) to Attend Conferences/Workshops

Administration is seeking to ratify the attendance of staff at the following conference/workshops:

Jennifer Kling
Vernfield ES Teacher
PETE & C
Hershey, PA
February 22-23, 2016
\$470.38
Title Funds

Joshua Klimovich
SAHS Teacher
PETE & C
Hershey, PA
February 22-23, 2016
\$423.00
Title Funds

Susan Van Saun
District Staff Developer
PETE & C
Hershey, PA
February 21-24, 2016
\$568.53
Title Funds

Jackie Duggan
Indian Valley Teacher
PETE & C
Hershey, PA
February 22-23, 2016
\$423.00
Title Funds

Tristan Boyd
SAHS Teacher
PETE & C
Hershey, PA
February 22-23, 2016
\$419.85
Title Funds

Matt Haines
SAHS Assistant Principal
PETE & C
Leading & Learning in the Digital Age
Hershey, PA
February 21, 2016
\$335.00
Building Budget

Sam Varano
SAHS Principal
Replacing Maryellen Brousseau
Director of Curriculum, Instruction & Assessment
PETE & C - Technology Expo & Conference

Hershey, PA
February 22-23, 2016
No additional expense

6.6 Approve Personnel Items - Professional Staff

<u>RESIGNATION</u>	
AMY COYLE	Autistic Support Teacher, Indian Crest Middle School Effective: On or before April 11, 2016
KRISTINA FLANAGAN	Long-Term Substitute School Psychologist, Franconia Elementary School Effective: On or before March 10, 2016
<u>REQUEST FOR MEDICAL SABBATICAL</u>	
KATHRYN STRITE	Special Education, Learning Support Teacher, Souderton Area High School Request for Medical Sabbatical Leave for the second semester of the 2015-2016 school year.
HEATHER WILLIAMS	Gifted Support Teacher, Salford Hills & EMC Elementary Schools Request for Medical Sabbatical beginning February 18, 2016 and possibly extending four-six weeks.
<u>REQUEST FOR CHILDREARING LEAVE</u>	
CHRISTINA BEEBE	School Counselor, Oak Ridge Elementary School Request for Childrearing Leave, following 12-weeks leave under FMLA, through the first semester of the 2016-2017 school year. Mrs. Beebe plans to return for the second semester of the 2016-2017 school year.
<u>REQUEST FOR COMPENSATED PROFESSIONAL LEAVE</u>	
MELISSA TREMPER	English Teacher, Indian Valley Middle School Request for Compensated Professional Leave for the entire 2016-2017 School Year.

6.7 Approve Personnel Items - Support Staff

<u>RESIGNATIONS</u>	
AMANDA BISHOP	Special Education Instructional Assistant, Oak Ridge Elementary School Effective: February 18, 2016
MATTHEW DONIS	Full-Time Custodian, E. Merton Crouthamel Elementary School Effective: February 12, 2016
CONNIE HOLLINGER	Study Hall Assistant, Souderton Area High School Effective: February 8, 2016
KARA KEENAN	Special Education Instructional Assistant, Oak Ridge Elementary School Effective: January 20, 2016
ABIGAIL SAUTTER	Part-Time Custodian, Vernfield Elementary School Effective: February 5, 2016
<u>NEW HIRES</u>	
STACEY AXELSSON Replacement for Jacqueline DiCandilo (Transfer)	Intervention Teaching Assistant, Salford Hills Elementary School Effective: February 10, 2016 Wage: \$13.66 per hour - Hours: 5.75 per day
STACEY AXELSSON Replacement for	Classroom Teaching Assistant, Salford Hills Elementary School

Jacqueline DiCandilo (Transfer)	Effective: February 10, 2016 Wage: \$10.45 per hour - Hours: 0.5 per day
NICOLE HOLLINGER Replacement for Lindsay Creed (Transfer)	Title I Teaching Assistant, Franconia Elementary School Effective: February 18, 2016 Wage: \$13.66 per hour - Hours: 5.5 per day
AMANDA MCATEER Replacement for Kara Keenan (Resigned)	Special Education Instructional Assistant, Learning Support, Oak Ridge Elementary School Effective: February 8, 2016 Wage: \$11.93 per hour - Hours: 6 per day
KRISTINA RODKEY Replacement for Corrine Sholly (Transfer)	Intervention Teaching Assistant, Indian Crest Middle School Effective: February 18, 2016 Wage: \$13.66 per hour - Hours: 5 per day
KELLI WILLIAMS New Position	Intervention Teaching Assistant, Oak Ridge Elementary School Effective: February 4, 2016 Wage: \$13.66 per hour - Hours: 5.75 per day
TRANSFERS	
BRETT LANDIS Replacement for Mark Waldspurger (Transfer)	From: Part-Time Custodian, Souderton Area High School To: Full-Time Custodian - 3rd Shift, Souderton Area High School Effective: February 16, 2016 Wage: \$21.49 per hour - Hours: 8 per day
DEBORAH NENTWIG Replacement for Abigail Sautter (Resigned)	From: Receptionist, Indian Crest Middle School To: Part-Time Custodian, Vernfield Elementary School Effective: February 25, 2016 Wage: \$11.17 per hour - Hours: 4 per day

6.8 Approve Personnel Items - Teacher Mentors and Peer Coaches

Jennifer Granito	Peer Coach for Tammy Day (second semester)	\$150.00
Nicole Pauzano	Mentor for Michael Ramsteck (second semester)	\$300.00

6.9 Approve Personnel Items - Substitute Staff Additions

Stacey Axelsson
 Victoria Clegg
 Audrey Coll
 Julie Glass
 Nicole Hollinger
 Hollie Law
 Katelyn Loughran
 Amanda Miller
 Kristina Rodkey
 Erin Smiley

6.10 Approve Personnel Items - Supplemental & Coaching Contracts

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Salary</u>
Ian Burley	SAVE Co-Advisor	Souderton Area High School	\$715.00 (Changed to shared position)
Kimberly Wilson	SAVE Co-Advisor	Souderton Area High School	\$687.50

Supplemental Coaching Contracts:

<u>Name</u>	<u>Sport</u>	<u>Position</u>	<u>School</u>	<u>Salary</u>
Jeff Bishop	Volleyball (B)	JV Coach	Souderton Area High School	\$2,236
Allison Hess	Lacrosse (G)	JV Coach	Souderton Area High School	\$2,236
Mark Princehorn	Lacrosse (B)	Head Coach	Souderton Area High School	\$3,390
Joshua Homa	Lacrosse (B)	Assistant Coach	Souderton Area High School	\$2,304
John Donahue	Track/Field (B)	Head Coach	Souderton Area High School	\$5,251
Steven Eister	Track/Field (B)	Assistant Coach	Souderton Area High School	\$2,764
Michael Feliciani	Track/Field (G)	Head Coach	Souderton Area High School	\$4,271
David Klein	Track/Field (G)	Assistant Coach	Souderton Area High School	\$2,684
Richard Hess	Track/Field (G)	Assistant Coach	Souderton Area High School	\$3,676
Robert Tybring	Softball	Assistant Coach	Souderton Area High School	\$3,063
Michael Childs	Baseball	Head Coach	Souderton Area High School	\$4,784
Thomas Lavella	Baseball	Head Coach	Indian Crest Middle School	\$2,498
Jacob Marushak	Track/Field	Head Coach	Indian Crest Middle School	\$2,634
James O'Neill	Track/Field	Head Coach	Indian Valley Middle School	\$3,053
Stephanie Terreri	Softball	Head Coach	Indian Valley Middle School	\$2,013
Nicholas Chiarolanza	Baseball	Head Coach	Indian Valley Middle School	\$2,242
Jeffrey Herber	Lacrosse	Head Coach	Indian Valley Middle School	\$2,013

Contracted Staff:

<u>Name</u>	<u>Sport</u>	<u>Position</u>	<u>School</u>	<u>Salary</u>
David Stastny	Volleyball (B)	Head Coach	Souderton Area High School	\$3,666
Lindsay Walbrandt	Lacrosse (G)	Head Coach	Souderton Area High School	\$3,291
Nancy Offner	Lacrosse (G)	Assistant Coach	Souderton Area High School	\$2,236
Kyle Rouse	Lacrosse (B)	JV Coach	Souderton Area High School	\$2,566
Bradley Kull	Track/Field (B)	Assistant Coach	Souderton Area High School	\$3,676
Stephanie Rummel	Softball	Head Coach	Souderton Area High School	\$3,559

David Myers	Baseball	Assistant Coach	Souderton Area High School	\$3,348
Paul Meara	Baseball	JV Coach	Souderton Area High School	\$2,491
Wendy Bradshaw	Tennis (B)	Head Coach	Souderton Area High School	\$2,580

6.11 Approve Personnel Items - Community Education Winter/Spring 2016 Instructor Additions

<u>Name</u>	<u>Course</u>	<u>Rate</u>	<u>Salary</u>
Karen Aubert	Diabetes: Prevention Strategies	\$20 Per Hour / 2 Hours	\$40.00
Ashley Muir	Woman's Basketball	\$20 Per Hour / 16 Hours	\$320.00

6.12 Approve Memorandum of Understanding with SAEA

The Administration recommends the approval of a Memorandum of Understanding with the Souderton Area Education Association providing for post-master's tuition reimbursement for administrative and/or supervisory certification.

6.13 Approve Addendum to Compensation Plan for Support Specialists

The Administration is recommending the approval of an Addendum to the Compensation Plan for Support Specialists.

6.14 Approve Confidential Release and Placement Agreement

The Administration is seeking approval for a Confidential Release and Settlement for one (1) Souderton Area School District student through August 2017.

6.15 Second Reading Elementary Art Curriculum

The Administration is recommending a second reading of the elementary art curriculum.

6.16 Approve Transfer from General Fund to Capital Reserve Fund

The Administration recommends approval of \$4,527,588 from the General Fund to the Capital Reserve Fund.

6.17 Approve Montgomery County Intermediate Unit Budget

As required by the PA School Code, the Board must approve the membership services budget for the Montgomery County Intermediate Unit.

6.18 Approve Asphalt Repair Bid

It is the recommendation of the Administration to award the Base Bid for asphalt repairs to Traffic & Safety Signs, Inc., Kennett Square, PA in the amount of \$235,996.20.

6.19 Approve Resolution for the NMTCC Re-Roofing Project

The Administration recommends this resolution with respect to the 2016 re-roofing project at the North Montco Technical Career Center.

6.20 Accept Two Safe Schools Grants

The District received \$40,000 and \$24,576 for the School Police Officer and Targeted Equipment grants. The administration recommends accepting these grants per Policy No. 702.

6.21 Approve Resolution for Souderton Charter School Collaborative Hearing

The Board will approve a resolution to schedule a hearing for the Souderton Charter School Collaborative's request to expand to a second facility.

6.22 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Mrs. Scheuren requested that Consent/Action agenda Item 6.18 to Approve Plan Con Part D and Part E for the EMC Project be removed from the Consent/Action agenda and moved to the Discussion/Action Agenda.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by William Brong, second by Jill Basile.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

7. Discussion/Action Agenda

7.1 Approve PlanCon Part D and Part E for the EMC Project

It is recommended that Godshall Kane O'Rourke Architects be authorized to submit PlanCon Part D, Project Accounting Based on Estimates and PlanCon Part E, Design Development on behalf of the Souderton Area School District. It is further recommended that the Board Secretary sign approval (on the "Board Transmittal", Pages D-01 and E-01) for the submission of PlanCon Parts D & E.

Mrs. Scheuren stated that in light of the current delay in funds from the State and the uncertainties of a future budget, she would prefer that the EMC project move at a slower pace.

Mr. Jelinski acknowledged Mrs. Scheuren's concerns and reiterated his discontent with the State budget impasse. Mr. Jelinski noted that the Board will continue to follow legislation that would release emergency funds to district and agencies in need.

MOTION TO APPROVE THE SUBMISSION OF PLANCON PART D AND PLANCON PART E FOR THE E. MERTON CROUTHAMEL ELEMENTARY SCHOOL PROJECT

Motion by Nicholas Braccio, second by William Brong.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith

Nay: Donna Scheuren

8. Future Meetings

8.1 Future Meetings

Mr. Jelinski announced the future meetings:

DATE	ORGANIZATION	TIME	LOCATION
Wednesday March 16 2016	SASD Board Committee Meetings	6:30 PM	District Administrative Office
Monday March 21 2016	NMTCC Joint Operating Committee Meeting	7:00 PM	NMTCC 1265 Sumneytown Pike Lansdale
Tuesday March 22 2016	Indian Valley Regional Planning Commission	7:00 PM	Franconia Township Building 671 Allentown Rd Telford
Wednesday March 23 2016	MCIU Board of School Directors Meeting	7:00 PM	MCIU W. Lafayette St. Norristown
Thursday March 31 2016	SASD Board Action Meeting	7:00 PM	District Administrative Office

9. Report of the Solicitor

9.1 Report of the Solicitor

Mr. Sultanik clarified that there will be a hearing during the March 31, 2016 Board Action Meeting to discuss the Souderton Charter School Collaborative resolution. The proceedings would be transcribed.

10. Unfinished/New Business of the Board

10.1 Unfinished/New Business from the Board

Mrs. Basile gave an update on the Indian Valley Education Foundation. She specifically noted the EITC receipts for the year totaling \$86,500 and the availability of the mini grant applications.

Mrs. Scheuren announced a possible trip to Harrisburg being coordinated by the M.C.I.U. to advocate for public education funding.

11. Public Comments

11.1 Public Comments

There were no public comments.

12. Adjournment

12.1 Adjournment of the Meeting

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

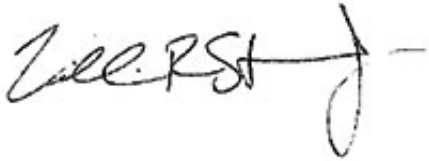
Motion by Jill Basile, second by Donna Scheuren.

Final Resolution: Motion Carries

Aye: Jill Basile, Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Ken Keith, Donna Scheuren

Mr. Jelinski adjourned the meeting at 7:36 PM.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Will. R. Stone", followed by a horizontal line.

William R. Stone