



BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES

Thursday, May 24, 2018

Generated by Renai Cardillo on Thursday, May 31, 2018

Members present: Nicholas Braccio, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

Members absent: William Brong and Ken Keith

Others present: Lisa Ball, Brigitte Bagocius, Steve Bukowski, Henry Franz, Sharon Fuhrman, Frank Gallagher, Brad Garrett, Christopher Hey, Carol Luciani, Ray Kase, Andy McClintock, Gina Pardovich, Carolyn Scott, William Stone, and Sam Varano

1. Welcome

1.1 Call to Order - Board Vice President

Mrs. Scheuren called the meeting to order at 7:04 P.M.

1.2 Meeting Protocol

Mrs. Scheuren announced the meeting protocol for public comments.

1.3 Pledge of Allegiance

Mrs. Scheuren led the meeting in the Pledge of Allegiance

1.4 Roll Call - Board Secretary

Mr. Stone called the roll. Seven board members were present

2. Student Recognition

2.1 Recognition of Souderton Area High School Girls Basketball Team

Dr. Gallagher introduced High School Girls Basketball Coach Lynn Carroll and recognized the team for their 2018 season accomplishments:

- 2018 Suburban One Continental Conference Championship
- 2018 Suburban One Conference Championship
- 2018 District 1 Champions

Coach Carroll introduced the team and thanked the Board and the community for their support.

Megan Bealer
Alana Cardona
Kate Connolly
Kathryn Diehl
Tori Dowd
Sami Falencki
Curran O'Donnell
Megan O'Donnell
Mikaela Reese
Erica Stephens
Megan Walbrandt
Gabby Ziegler
Jordan Zimmerman

MOTION TO RECOGNIZE SOUDERTON AREA HIGH SCHOOL GIRLS BASKETBALL TEAM

Motion by Scott Jelinski, second by Thomas Kwiatkowski.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

2.2 Recognition of the Souderton Area High School Academic Decathlon Team

Dr. Gallagher introduced High School Principal Sam Varano and Decathlon Team advisors Phil Cerami and Carolyn Scott. The Academic Decathlon Team were recognized for their 1st Place finish at the Eastern Pennsylvania Regional Championship and their 1st Place Pennsylvania State Championship. The following students were recognized:

Brett Cornman
 Connor Grunewald
 Christian Pensabene
 Emma Bieck
 Hannah Fairweather
 Isaiah Sgro
 Joshua Martin
 Misty Zheng
 Peter Jellen
 Sahara Grinkewitz

Mr. Cerami commented on the diversity and the success of the team. Mrs. Scheuren praised the team and noted anticipation for next year.

MOTION TO RECOGNIZE THE SOUDERTON AREA HIGH SCHOOL ACADEMIC DECATHLON TEAM

Motion by Nicholas Braccio, second by Stephen Nelson.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

2.3 Recognition of North Montco Technical Career Center Skills USA Champions

High School Principal Sam Varano presented recognition certificates to the following students for their achievements at the 2018 Pennsylvania Skills USA Leadership and Skills competition which showcases career and technical education students.

First Place: Allison Pham - Occupational Health & Safety Team

First Place: Joshua Lowney - Robotics Team

Second Place: Alexis Brown - Health Occupations Portfolio

Dr. Gallagher also introduced North Montco Technical Career Center Administrative Director Gina Pardovich. Mrs. Pardovich praised the students and commented that NMTCC sent 44 students to the State competition this year.

MOTION TO RECOGNIZE NMTCC STUDENTS FOR SKILLS USA CHAMPIONSHIP AWARDS

Motion by Scott Jelinski, second by Matt Holliday.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

3. Report of the Student Representatives to the Board

3.1 Student Representatives Update on Activities and Events at Souderton Area High School

Senior Makenna Kregel noted the success of spring sports teams and the large volunteer participation at Special Olympics. Makenna also commented on end of the year activities which included AP Testing, the Art Department Showcase, Scholar's Banquet, the prom and Senior Awards.

4. Public Comments on Agenda Items

4.1 Public Comment

There were no public comments.

5. Report of the President

5.1 Report on Executive Session Meeting(s) held by the Board

Mrs. Scheuren reported that an Executive Session was held on May 9, 2018 to discuss personnel matters that will impact the 2018-2019 General Fund Budget and lasted approximately 35 minutes.

Mrs. Scheuren also reported that an Executive Session was held prior to tonight's meeting to discuss the personnel matters on tonight's agenda, including administrative, professional and support staff retirements and resignations and appointments for community education and ESY, and legal issues associated with the school reconfiguration motion. The meeting lasted approximately 15 minutes.

6. Consent/Action Agenda

6.1 Consent/Action Agenda Protocol

The Superintendent made a recommendation to the Board for a motion to approve the Consent/Action item(s) listed. Board members were invited to remove items from the Consent/Action agenda if further discussion is needed.

6.2 Approve School Board Meeting Minutes from April 11 and April 26, 2018

The Administration is seeking approval of the School Board Meeting Minutes from April 11, 2018 and April 26, 2018 as presented.

6.3 Approve Financial Statements and Check Listings

The Administration is seeking Board approval for the Financial Statements and Check Listings for April 2018 as presented.

6.4 Approve Request(s) to Attend Conferences/Workshops

The Administration is seeking Board approval of conference/workshop requests as listed below:

Thomas Moll
SAHS Librarian
LaSalle University Summer Institute
Teaching AP European History
July 16-19, 2018
LaSalle University
Phila, PA
\$1350.00
Funding: AP Funds

Valerie Ford
High School Teacher
AP Summer Institute - Biology
July 30-August 2, 2018
Camden County College
Blackwood, NJ
\$1143.45
Funding: AP Funds

6.5 Approve Personnel Items - Administrative Staff

RETIREMENT	
FUHRMAN, SHARON	Director of Pupil Services Effective: August 3, 2018

6.6 Approve Personnel Items - Professional Staff

RETIREMENTS	
CIANCHETTA, NANCY	Science Teacher, Indian Valley Middle School Effective: End of 2017-2018 School Year
FLING, LAURA	English Teacher, Indian Valley Middle School Effective: End of 2017-2018 School Year
GEISLER, DEBRA	Special Education Teacher, Indian Valley Middle School Effective: September 9, 2018
PECK, ANA MARIE	ESL Teacher, Franconia Elementary School Effective: End of 2017-2018 School Year
RESIGNATION	
MARKS, KYRA	Special Education Teacher, Souderton Area High School Effective: End of 2017-2018 School Year
REQUEST FOR CHILDREARING LEAVE	
BEEBE, CHRISTINA	School Counselor, Oak Ridge Elementary School Request for childrearing leave, following 12-weeks leave under FMLA, through the end of the first semester of the 2018-2019 school year. Mrs. Beebe plans to return for the start of the second semester of the 2018-2019 school year.
RIOTTO, SARAH	English Teacher, Indian Crest Middle School

Request for childrearing leave, following 12-weeks leave under FMLA, through the end of the first semester of the 2018-2019 school year. Mrs. Riotto plans to return for the start of the second semester of the 2018-2019 school year.

6.7 Approve Personnel Items - Support Staff

RETIREMENTS	
DEERY, JUDY	Attendance Secretary, Vernfield Elementary School Effective: June 13, 2018
HOFFMAN, PATRICIA	Attendance Secretary, Indian Crest Middle School Effective: June 13, 2018
KULP, CRAIG	Building Facility Manager, Indian Valley Middle School Effective: July 2, 2018
MARSH, FRANK	Lead Second Shift Custodian, Souderton Area High School Effective: August 3, 2018
RESIGNATIONS	
ENGLE, EVAN	ESL Teaching Assistant, West Broad Street Elementary School Effective: June 13, 2018
HURST, DINA	Food Service Assistant, Indian Crest Middle School Effective: May 4, 2018
ROTH, GLADYS	Food Service Substitute Effective: June 13, 2018
WILLIAMS, AMANDA	Food Service Substitute Effective: May 7, 2018
NEW HIRES	
ARMENTROUT, JILL	Food Service Substitute Effective: May 2, 2018 Wage: \$9.67 per hour - Hours: As needed
BARGHER, SUSAN Replacement for Anthony Morrison (Resigned)	Part-Time Custodian, E. Merton Crouthamel Elementary School Effective: May 7, 2018 Wage: \$12.01 per hour - Hours: 4 per day
GROSSMAN, JORDYN	Lifeguard, Aquatics Program Effective: May 4, 2018 Wage: \$9.00 per hour - Hours: As needed
	Swim Instructor, Aquatics Program Effective: April 30, 2018 Wage: \$10.00 per hour - Hours: As needed
HARVEY, BRIELLE	Lifeguard, Aquatics Program Effective: April 30, 2018 Wage: \$9.00 per hour - Hours: As needed
	Swim Instructor, Aquatics Program Effective: April 30, 2018 Wage: \$10.00 per hour - Hours: As needed
REEVES, ALICE	Substitute Secretary Effective: May 1, 2018 Wage: \$12.43 per hour - Hours: As needed
SHELLY, DAYNA	Part-Time Summer Custodian Effective: May 14, 2018 Wage: \$12.01 per hour - Hours: As needed
TRANSFER	
CULP, CHRISTIAN Replacement for Ryan Fabiani (Transfer)	From: Part-Time Custodian, Souderton Area High School To: 2nd Shift Custodian, Souderton Area High School Effective: May 21, 2018 Wage: \$18.97 per hour - Hours: 8 per day

6.8 Approve Personnel Items - Community Education Summer Adventure Staff

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>SALARY</u>
Ball, Shannon	Counselor	FRANCONIA	\$10.25/hr.
Bassett, Wolfe	Curriculum Coordinator	BOTH SITES	\$15.25/hr.
Benner, Anne	Program Assistant	BOTH SITES	\$1,200 + \$12/hr.
Breneman, Nila	Special Education Assistant	OAK RIDGE	\$10/hr.
Carney, Jaclyn	Substitute Counselor	FRANCONIA	\$10/hr.
Clark, Leticia	Assistant Director	FRANCONIA	\$15/hr.

Cucciarre, Jessie	Counselor	OAK RIDGE	\$10.50/hr.
Dalton, Michael	Counselor	FRANCONIA	\$10.25/hr.
DiCandilo, Jacqueline	Counselor	FRANCONIA	\$10/hr.
Dietrich, Tina	Nurse Sub - daily and trips	BOTH	\$20/hr.
Ernst, Jaimeson	Assistant Art Director	OAK RIDGE	\$12/hr.
Erwin, Alexandra	Counselor	FRANCONIA	\$10/hr.
Frattarelli, Celia	Substitute Counselor	OAK RIDGE	\$10/hr.
Gower, Myrietta	Nurse - daily and trips	BOTH	\$20/hr.
Hostelley, Reagan	Counselor	FRANCONIA	\$10/hr.
Kehs, Ian	Sub Director	OAK RIDGE	\$15/hr.
Kehs, Ian	STEM Coordinator/Instructor	BOTH SITES	\$15/hr.
Lias, Regan	Special Education Assistant	FRANCONIA	\$10.50/hr.
MacFarland, Aimee	Counselor	OAK RIDGE	\$10.50/hr.
McCarthy, Molly	Counselor	FRANCONIA	\$10/hr.
Michaels, Thomas	Counselor	FRANCONIA	\$10.25/hr.
Michaels, Thomas	Lunch/Pool Monitor	SAHS	\$10.25/hr.
Moyer, Logan	Art Director	BOTH SITES	\$15/hr.
Natale, Jimmy	Counselor	FRANCONIA	\$10/hr.
O'Hara, Elizabeth	Counselor	OAK RIDGE	\$10/hr.
Parry, Kristen	Counselor	OAK RIDGE	\$10/hr.
Parry, Kristen	Lunch/Pool Monitor	SAHS	\$10/hr.
Pinkney, Angel	Special Education Assistant	FRANCONIA	\$10/hr.
Pinkney, Joshua	Counselor	FRANCONIA	\$10/hr.
Price, Ryan	Counselor	OAK RIDGE	\$10.25/hr.
Renner, Becca	Counselor	FRANCONIA	\$10/hr.
Roessler, Donald	Counselor	OAK RIDGE	\$10.25/hr.
Waldon, Lloyd	Director	FRANCONIA	\$18/hr.
Walter, Kevin	Counselor	OAK RIDGE	\$10/hr.
Wasniewski, Nicole	Counselor	OAK RIDGE	\$10.50/hr.
Williams, Kelli	STEM Instructor	FRANCONIA	\$15/hr.
Zaleta, Jeffrey	Director	OAK RIDGE	\$18.50/hr.

<u>NAME</u>	<u>CLASS</u>	<u>PAYMENT</u>
Clark, Diane	Garden Adventure	\$65/child
Clark, Diane	Loom Knitting	\$65/child
Clark, Diane	Paper Experience	\$65/child
Clark, Diane	Hula Hoop Weaving	\$65/child
Crouthamel, Cindy	Mrs. C's Crafty Kids	\$20/hr.
Crouthamel, Cindy	Mrs. C's Crafty Kids	\$20/hr.
Crouthamel, Cindy	Sewing Studio	\$20/hr.
Crouthamel, Cindy	Sewing Studio	\$20/hr.
Diaz, Cassandra	Band/Orchestra	\$440
Helmer, Bill	Band/Orchestra	\$440
Kling, Jennifer	LEGO Robotics Water World	\$350
Kling, Jennifer	LEGO Robotics Hydro Happiness	\$350
McGinness, Thomas	Band/Orchestra	\$440
Nderitu, Rachelle	Jambo Africa	\$110/child
Nderitu, Rachelle	Around the World in 5 Days	\$110/child

Phipps, Rebecca	Backyard Gardeners	\$65/child
Phipps, Rebecca	Backyard Gardeners	\$65/child
Poehlmann, Glenn	Band/Orchestra	\$440
Pongras, Ryan	Band/Orchestra	\$440
Renner, Becca	Band/Orchestra Assistant	\$150
Roncoroni, Susan	French is Fun	\$300
Scheckenbach, Bridgette	Drama for Kids	\$700
Scheckenbach, Bridgette	Young Engineers	\$700
Thurman, Melissa	Imaginative Images Painting	\$560

INSTRUCTORS / BUSINESSES TO BE PAID ON PURCHASE ORDER

Art Dept. Studios	Lori Loew - Fins, Feathers & Fur	\$75/child
Art Dept. Studios	Lori Loew - Pottery Wheel	\$100/child
Art Dept. Studios	Lori Loew - Pottery Wheel	\$100/child
Art Dept. Studios	Lori Loew - Glass Fusing Fun	\$75/child
Art Dept. Studios	Lori Loew - Clay Camp	\$75/child
Art Dept. Studios	Lori Loew - Glass-o-Rama	\$75/child
Art Dept. Studios	Lori Loew - Fun, Functional Art	\$65/child
Art Dept. Studios	Lori Loew - Art of Nature	\$65/child
Deegan, Daniel	Driver Education for Teens	\$120/child
Kitchen Wizards	Sweets for Sweeties	\$130/child
Kitchen Wizards	Little Chefs	\$130/child
Kitchen Wizards	International Cuisine	\$130/child
Kitchen Wizards	Cooking Around the Clock	\$130/child
Kitchen Wizards	Tastes of America	\$130/child
Mad Science	Jim Fox - Secret Agent Lab: Forensics	\$205/child
Mad Science	Jim Fox - Mad Machines/Rockets	\$107/child
Mad Science	Jim Fox - Crayola World of Design	\$117/child
Mad Science	Jim Fox - Eureka! Young Inventors	\$205/child
Mad Science	Jim Fox - Super Slimy Smokey Science	\$107/child
Mad Science	Jim Fox - Crayola World of Design	\$117/child
Mad Science	Jim Fox - Red Hot Robots	\$136/child
Mad Science	Jim Fox - Space	\$205/child
The Playful Chef	Angie Heron - Creative Cooking/Baking	\$90/child
The Playful Chef	Angie Heron - Creative Cooking/Baking	\$90/child
Young Hacks Academy	Tom Bacon - Agent Training	\$300/child
Young Hacks Academy	Tom Bacon - Beta Masters	\$300/child
Young Hacks Academy	Tom Bacon - Team Elektra - Girls	\$300/child
Young Hacks Academy	Tom Bacon - Internet of Things	\$320/child

6.9 Approve Personnel Items - ESY Summer 2018 Staff

<u>TEACHERS - \$40.00 per hour</u>
Marie Allen
David Allen
Christopher Aubertin
Danielle Beldham
Arlene Bender
Michele Cheney
Christina Crawford
Vanessa DeNardo
Courtney Derstine

Kristin Elder
Amanda Engler
Bryan Fagan
Carly Flynn
Patricia Gallagher
Sarah Golden
Albert Gonce
Nicole Hollinger
Heather Jacobus
Megan Locrone
Matthew Montagna
Kaitlyn Pluchinsky
Jenny Pritchard
Robert Reitz
Laura Rhein
Alexis Seaman
Andrew Wilkinson
<u>SUBSTITUTE TEACHERS - \$40.00 per hour</u>
Lindsay Prodorutti
Kaela Swartley
<u>INSTRUCTIONAL ASSISTANTS - \$12.76 per hour</u>
Kelly Alderfer
Jennifer Brown
Amanda Capaldi
Natalie Conard
Kelly Crouthamel
Lauren Eckardt
Dawn Kester
Diane Knechel
Britany Kratz
Christian Laird
Cheryl Magee
Mary E. Moyer
Meredith Reed
Nadine Rogers
Yumi Romero
Rachel Tyson
Laureana Zrada
<u>JOB COACHES - \$15.01 per hour</u>
Samantha Nash
Sean Pelosi
<u>TUTORS - \$40.00 per hour</u>
David Allen
Christina Crawford
Amanda Engler
Robert Reitz
Laura Rhein
<u>NURSE - \$23.00 per hour</u>
Myrietta "Dee" Gower
Wendie Hillier-Infante
<u>SCHOOL PSYCHOLOGIST - \$40.00 per hour</u>
Vincent Thoder

6.10 Approve Third Reading and Final Adoption of Policy No. 103 - Nondiscrimination in School and Classroom Practices

The Administration is seeking a Third Reading and Final Adoption of Policy #103 - Nondiscrimination in School and Classroom Practices. This action will revise existing Board Policy #103 and replace Board Policy #248.

6.11 Approve Third Reading and Final Adoption of Policy No. 103.1 - Nondiscrimination - Qualified Students with Disabilities

The Administration is seeking a Third Reading and Final Adoption of Policy No. 103.1 - Nondiscrimination - Qualified Students with Disabilities. This action will incorporate and update elements of existing Board Policies. Board Policy #253, #353, #453, and #553 will be merged into the revised Board Policies #103.1 and #104.

6.12 Approve Third Reading and Final Adoption of Policy No. 104 - Nondiscrimination in Employment Practices

The Administration is requesting the approval of a Third Reading and Final Adoption of Policy No. 104 - Nondiscrimination in Employment Practices. This action will revise existing Board Policy #104 and incorporate and update elements of existing Board Policies. Board Policies #348, #448 and #548 will be merged into the revised Board Policies #103.1 and #104.

6.13 Approve Second Reading of New Family Consumer Sciences Course: Bake Shop

The Administration will present the second reading of the Family Consumer Science course: Bake Shop

6.14 Approve Second Reading of New Family Consumer Science Course: Exterior Design

The Administration will present the second reading of the Family Consumer Science course: Exterior Design

6.15 Approve 2018-2019 Special Education Cost Plan with MCIU

The Administration recommends approval of the 2018-2019 Special Education Cost Plan with the Montgomery County Intermediate Unit.

6.16 Approve Fox Rothschild as District Solicitor for 2018-2019

The Administration recommends approval of Fox Rothschild to serve as the District's solicitor for 2018-2019.

6.17 Approve HIPAA Business Associate Agreement with Fox Rothschild for 2018-2019

The Administration recommends approval of the HIPAA Business Associate Agreement with Fox Rothschild, in conjunction with the approval of Fox Rothschild as District solicitor.

6.18 Approve 2017-2018 Budget Transfers

The Administration recommends approval of the 2017-2018 Budget Transfers.

6.19 Approve Board of School Directors 2018-2019 Meeting Calendar

The 2018-2019 Board of School Directors Meeting Calendar is requested for approval, and will be publicly advertised in accordance with the School Code requirements.

6.20 Accept Montgomery County Schools Joint Purchasing Board Trash Disposal/Recycling Services Bid

The Administration is recommending acceptance of the results of Montgomery County Schools Joint Purchasing Board trash disposal/recycling services bid and to award three-year contract to Advanced Disposal. The final agreement is conditioned upon final review from the solicitor.

6.21 Approve Donations

The Administration recommends approving the following donations in accordance with Policy No. 702, *Gifts, Grants and Donations*:

- \$1,400 from Bergey's, Inc. to Franconia Elementary School for the purchase of books for the Summer Book Blast program.
- \$2,000 from the Souderton-Telford Rotary Club to E. M. Crouthamel Elementary School for the purchase of 13 Osmo units.
- \$41,210.16 from the Indian Valley Education Foundation and Univest Corporation to the Souderton Area High School for television studio production equipment. The donation was received through the state's EITC program. A sign shall be posted outside the classroom (Room A123) acknowledging the donation.

6.22 Approve School Reconfigurations

The Administration recommends approval of elementary grade reconfigurations for the 2018-2019 school year. This request is made solely for the purpose of allowing the District's PIMS Administrator to properly report those students who are eligible for full-day kindergarten programming. It does not change the K-5 configuration of the buildings, nor does it implement a full-day kindergarten program for all students.

The Board directs the Administration to submit the necessary paperwork to the School Services Unit of the PA Department of Education to effectuate the changes.

6.23 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by Stephen Nelson, second by Scott Jelinski.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

Dr. Gallagher and Mrs. Scheuren praised Mrs. Fuhrman for her service and congratulated her on her retirement.

7. Discussion/Action Agenda

There were no discussion/action agenda items.

8. Future Meetings

8.1 Future Meetings

DATE	ORGANIZATION	TIME	LOCATION
Wednesday May 30 2018	SASD Board Committee Meetings	6:00 PM	District Administrative Office
Wednesday June 6 2018	SASD Board Committee Meetings	6:30 PM	District Administrative Office
Monday June 18 2018	North Montco Technical Career Center Joint Operating Committee Meeting	7:00 PM	N.M.T.C.C. 1265 Sumneytown Pike Lansdale
Thursday June 21 2018	SASD Board Action Meeting	7:00 PM	District Administrative Office
Wednesday June 27 2018	Montgomery County Intermediate Unit Joint Operating Committee Meeting	7:00 PM	M.C.I.U. 2 West Lafayette Street Norristown

9. Report of the Solicitor

9.1 Report of the Solicitor

There was no report from the Solicitor

10. Unfinished/New Business of the Board

10.1 Unfinished/New Business from the Board

Mr. Braccio noted that he had attended the high school Scholar's Banquet the previous evening and was very impressed by the student speeches and their obvious pride for their teachers and community.

Mrs. Scheuren thanked the Souderton Area Education Association for their generous donations to The Indian Valley Education Foundation.

Mrs. Scheuren also commented on the Memorial Day holiday.

11. Public Comments

11.1 Public Comments

There were no public comments.

12. Adjournment

12.1 Adjournment of the Meeting

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

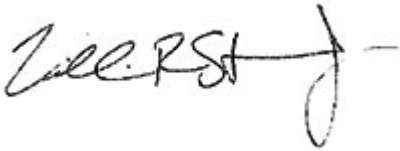
Motion by Thomas Kwiatkowski, second by Scott Jelinski.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, Janet Flisak, Matt Holliday, Scott Jelinski, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

The meeting was adjourned at 7:41 P.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Will R Stone", followed by a horizontal line.

William R. Stone
Board Secretary