

School Year to which Affidavit Applies: _____ (TO BE COMPLETED BY DISTRICT PERSONNEL)

SOUDERTON AREA SCHOOL DISTRICT

Multiple Occupancy Affidavit

When enrolling a child/children in the Souderton Area School District, it is necessary to establish residency.

The attached Multiple Occupancy Affidavit must be completed, signed and notarized by both the legal parent of the child/children being registered and the legal homeowner of the district. This affidavit is used when the parent(s) and child(ren) to be enrolled are residing with a person who owns or rents a property within the Souderton Area School District boundaries.

1. Complete "Affidavit of Residence" (this form is to be completed by person attempting to establish residency).
2. Complete "Certification of Multiple Occupancy by Owner/Renter" (this form is to be completed by owner/renter of property).
3. These forms must be notarized.
4. Completing and notarizing both an "Affidavit of Residence" and a "Certification of Multiple Occupancy by Owner/Renter" is ***required each school year***.
5. Return all completed forms to Registration Office.
6. Acceptable proofs of residency must include the legal parent/guardians name and full physical address of property (PO's are not acceptable forms):

Parent or Guardian:

- **One of the following: Driver's License or Motor Vehicle Registration Card with current address (Change of address verification printout for both will be accepted), Current Bank Statement or Credit Card Bill.**

Owner:

- **One of the following: Current Utility Bill (Water, Electric or Sewer), Tax Bill, Mortgage Statement or Deed.**

Renter:

- **Current signed lease**

If you have any questions regarding the procedure listed above, please contact 215-723-6061, Registration Office.

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SOUDERTON AREA SCHOOL DISTRICT

Date: _____

AFFIDAVIT OF RESIDENCE
(Note: Must be completed by **Parent/Guardian**)

NAME OF CHILD(REN): _____

I am the parent or legal guardian of the above-named child(ren), who resides in the Souderton Area School District in a home/apartment/room owned or leased by a Souderton resident. An affidavit from the owner/lessee will be forwarded to the school district within five (5) days attesting to our residence in the home/apartment/room described below.

I assume responsibility for notifying the School District should the above circumstances change.

In signing the affidavit, I am attesting to the fact that I am living with _____
Type or Print Legal Owner/Renter Name

as a multiple occupant, and am hereby a resident of Souderton Area School District. All motor vehicle registrations, driver's licenses, voter registration and all other such documentation will be changed to reflect my Souderton Area School District residency.

As with all students who are attending Souderton Area School District on the strength of an affidavit, whether student support or multiple occupancy, the district will conduct before-school neighborhood observations on a random basis throughout the year to verify compliance to the conditions of the affidavit; and should it be determined that all conditions of the affidavit are not met, I shall then be liable to reimburse the Souderton Area School District at the tuition rate* calculated by the Pennsylvania Department of Education based upon the previous year's Financial Report for those days of improper attendance in the Souderton Area Schools, in addition to legal fees, court costs and administrative costs. *Tuition is subject to change without notice.

I understand that if the District determines that (a) I have supplied false information to the District and/or (b) the information that I provided ceases to be true and I failed to inform the District of the change in circumstances prior to or at the time the change occurred, then in addition to or in lieu of civil proceedings for collection of nonresident tuition and/or exclusion proceedings, the District may refer the matter to appropriate law enforcement officials and/or initiate a private criminal complaint against you for unsworn falsification to authorities, theft of services and/or any other applicable criminal offenses.

Signature
(Parent/Guardian)

STATE of PENNSYLVANIA
County of _____

Type/Print Above Name

This record was acknowledged before me on this

_____ day of _____, 20____ by

Relationship to Child(ren)

Notary Public

Property Address

NOTE: This Affidavit of Residence shall become invalid at the close of the current school year. A new affidavit will need to be submitted and approved before admission to a Souderton Area school for the upcoming school year.

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CERTIFICATION OF MULTIPLE OCCUPANCY BY OWNER/RENTER

(Note: To be completed by **Legal Owner/Renter**)

Date: _____

I, _____, certify that I am the legal owner/renter of the property
Type/Print Legal Owner/Renter Name

at _____, in the Souderton Area School District.
Type/Print Address

I further swear that _____ is living at the above
Type/Print Parent(s)/Guardian Name

Address with the following child(ren):

I understand that if the District determines that (a) I have supplied false information to the District and/or (b) the information that I provided ceases to be true and I failed to inform the District of the change in circumstances prior to or at the time the change occurred, then in addition to or in lieu of civil proceedings for collection of nonresident tuition and/or exclusion proceedings, the District may refer the matter to appropriate law enforcement officials and/or initiate a private criminal complaint against you for unsworn falsification to authorities, theft of services and/or any other applicable criminal offenses.

STATE of PENNSYLVANIA

Signature of Property Owner/Renter
(Legal Owner/Renter)

County of _____

This record was acknowledged before me on this

Type/Print Name of Owner/Renter
(Legal Owner/Renter)

_____ day of _____, 20__ by

Notary Public

Relationship to Parent/Guardian

Phone Number

NOTE: This Certification of Multiple Occupancy shall become invalid at the close of the current school year. A new certification will need to be submitted and approved before admission to a Souderton Area school for the upcoming school year.